

**Registration Information**  
**Adult Education Division**  
**\*2017 Summer Registration Information\***

**[www.nccvtadulthoodeducation.com](http://www.nccvtadulthoodeducation.com)**

- Registration will take place at the Marshallton Education Center at 1703 School Lane, Wilmington, DE 19808 in the Apprenticeship and Technical Training Office beginning May 1, 2017. Normal office hours are Monday through Friday from 8:00 AM to 3:30 PM. (\*SEE SUMMER HOURS BELOW)
- 2017 – 2018 Registration Fees: Tuition - \$280.00 + Administrative Fee - \$120.00 = \$400.00 for most classes. Tuition will be higher for some classes and will be noted with those classes.
- All tuition and fees must be paid at the time of registration. Payment may be in the form of cash, check, or money order. Checks should be made payable to NCCVTSD. Registrations will not be accepted via telephone.
- All students will pay the \$120.00 non-refundable administrative fee. State Registered Apprentices must provide a copy of their current, signed Apprenticeship Agreement at the time of registration to receive a tuition waiver.
- Returning students who have filled out their registration card in *their* 2016-2017 class as a group still need to stop by the AED office and make payment to complete the registration process for fall 2017 classes.
- \*Summer Hours begin Monday, June 19 and continue until Friday, August 25, 2017. Summer office hours are 7:30 AM to 4:30 PM Monday through Thursday. The school and office are closed on Fridays during summer hours.
- Normal office hours will resume on Monday, August 28 from 8:00 AM until 3:30 PM Monday through Friday.
- Evening registration will be available until 7:00 PM on August 22, 23 and 24, 2017.
- ALL FIRST YEAR STUDENTS MUST BE REGISTERED BY Thursday, AUGUST 24.
- The Office will be closed Monday, September 4, 2017 for the Labor Day Weekend.
- Second, Third, & Fourth Year Students may register until Tuesday, September 5 without a late fee.
- A Late Fee of \$120.00 will be added to all registrations beginning on Wednesday, September 6, 2017.

All registrations will close at 3:00 PM on Friday, September 8, 2017. No registrations will be accepted after 3:00 PM on Friday, September 8, 2017.

All first year classes begin on either Wednesday, September 6 or Thursday, September 7. Second, third, and fourth year classes begin on either Monday, September 18 or Tuesday, September 19, 2017.