

# Adult Education Division

## \*2022 Summer Registration Information\*

[www.nccvtadulthoodeducation.com](http://www.nccvtadulthoodeducation.com)

(302) 683-3652

### How to Register:

- Students must register through mail- please see the AED Website: <https://nccvtadulthoodeducation.com/> for full mail-in Registration Instructions. A completed AED Registration Form must be mailed with a check or money order for full payment made payable to NCCVT. If a student is a Registered Apprentice, he/she must also include their fully completed and signed Registered Apprenticeship Agreement in order to receive the tuition waiver. The AED will email receipts to students through the student's email address provided on the NCCVT AED Registration Form.

### Office Hours:

- **THE NCCVT AED Apprenticeship and Technical Training Office can be reached at: (302) 683-3652**
- Normal office hours are Monday through Friday from 8:00 AM to 3:30 PM. (**\*SEE SUMMER HOURS BELOW\***)
- **\*Summer Hours** begin Monday, June 13th. Summer office hours are 7:30 AM to 4:30 PM Monday through Thursday. The school and office are closed on Fridays during summer hours.
- Normal office hours resume on Monday, August 22nd from 8:00 AM until 3:30 PM Monday through Friday.
- 2022 – 2023 Registration Fees: Tuition - \$350.00 + Administrative Fee - \$150.00 = \$500.00 for most classes. Tuition will be higher for some classes and will be noted with those classes on the AED 2022-2023 Program Offerings Document.
- All tuition and fees must be paid at the time of registration. Payment may be in the form of cash, check, or money order. Checks and money orders should be made payable to NCCVTSD. Registrations will only be accepted through mail.
- All students must pay the \$150.00 non-refundable administrative fee. State of Delaware Registered Apprentices must provide a copy of their current, signed Apprenticeship Agreement at the time of registration to receive a tuition waiver.
- NCCVT Adult Education Apprenticeship and Technical Training Programs have a maximum of 25 seats available in each class. Once the maximum allowable enrollment for each class and/or program is reached, students will be asked to join a waiting list, but will not be guaranteed a seat in the program during the 2022-2023 school year.
- ALL STUDENT REGISTRATIONS will close at 3:00 PM on Wednesday, August 31, 2022. No Registrations will be accepted after this time.

All first-year classes begin on either Monday, October 3rd or Tuesday, October 4th.

All second, third, and fourth year classes begin on either Monday, October 10th or Tuesday, October 11th.